

Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING MINUTES
Wednesday, January 15, 2014 – Town Hall

Call to Order: Mike Chambers called the meeting to order at 7:08 pm.

Members present: Chuck Shea, Mike Chambers, Chair, Rick Lefferts, Vice Chair,
Ellen Duggan, John Dwyer, Dave Hull

Members absent: Diane Dahill, Treasurer, Jane Audrey-Neuhauser, Clerk

Vacant Position: Capital Planning Committee

PUBLIC COMMENTS: None

MEETING MINUTES:

Minutes of the December 4, 2013 meeting were approved as revised, CS made motion to approve, 2nd by ED, vote to approve. 5-0, with 1 abstention by RL.

Packet Handout by MC

ADMINISTRATIVE ITEMS:

CS provided the Chair MC with an updated list of members for updating the Town web site. Also noted is the need to update the time of meetings now the 1st and 3rd Wednesday of each month.

MC asked ED to follow-up with TA Kevin Sweet as to a representative of Capital Planning Committee, to complete the 9 full members of the Board.

CS explained that all members should now be on 3-year appointments and those members needing re-appointments will get them.

MC mentioned that DD has been having difficulty in attending meetings, due to a serious illness in the family. All members stated their support for DD and desire her to continue as a board member.

CS asked for Linda Hansen to be asked to come in for taking the minutes. JD commented she will, but we need to ask. Board decided to have JD ask Linda Hansen to come in to take the minutes in the absence of JA-N. If Linda is unavailable CS will continue to take minutes.

CORRESPONDENCE:

None

BUSINESS:

Review Final CPC Proposals

1. **CONSERVATION COMMISSION, \$10,000.00**, standard annual funding. Some Board discussion concerning anything in particular earmarked for purchase, asked by ED. JD replied Conservation Comm. Is looking at Winter St. Property a 12 + acre parcel, isolated, and backs up to the Refuge. Board discussion RL asks if Conservation Comm. Can act quickly or does it need Town Meeting approval, JD not sure but does not think so. Not necessary for Conservation Comm. To come in for questions.
2. **HISTORICAL PROPERTY SURVEY (MACRIS) PHASE 2, \$25,000.** ED gave a good presentation of the use of these funds and what is entailed. 150 new properties will be surveyed, researched and sent to the State Mass. Historical Comm. For inclusion into a Data Base. RL asked about matching grant money, per ED, this was researched and none available presently. Not necessary for Historical to come in for any questions.
3. **FOWLER STREET PLAYGROUND, \$116,703.** Board discussion, ED, MC, JD, RL and DH all have questions on this request. Board would like the applicant to come in for further explanation and answer Board questions. Request for applicant to come in February 5, 2014 meeting at 7:00 pm. See attached Appendix "A" for list of questions.
4. **HIGH SCHOOL BASEBALL FENCE, \$42,000.** Board discussion followed and the Board decided they would like to call in the applicant for the February 5, 2014 meeting at 7:00 pm. See attached Appendix "B" for list of questions. Further Board discussion RL comments the timeline is unrealistic, no budget, they will need permits, they need a RFP. Board thinking they may be premature in their application. JD says Conservation Comm. will need to be involved but need additional information as to what exactly they are proposing. JD will have Linda Hansen contact National Heritage concerning endangered species. MC is working on the fencing and providing them with what they need to prepare for RFP. MC discussed that he has been informed they will be moving baseball operations to this ball field and they have expended funds in preparation for that move. The Goal is all baseball will play at this field, moving away from Crowe Park.

DISCUSS CPC BALANCE:

Board discussion on the work done by Linda Hansen and John Dwyer and extended their thanks for a good job. MC will take JD work and send to Kevin Peterson to fill in the gaps. JD asked are there any other columns the Board wants on the form? Board discussed and decided no, only needed the amount actually spent by the applicant, no need for listing of time of individual disbursements. Lump sum spent is OK. Board discussion on a way of receiving

better accountability and reporting of the amounts expended. ED Letter of Conditions that came from Jane. JD had a copy and read Board. Further discussion by RL on inclusion in the Town Warrant clause requesting for applicant to supply the Board annually with of expended funds and the outstanding balances.

mentioned
it to the
Article of a
an accounting

Motion to Adjourn by CS, 2nd by DH, voted unanimous 6-0, to Adjourn at 8:25 pm

Respectfully submitted,
Chuck Shea

Next Meeting Dates

Wed. Feb. 5, 2014 @ 7:00 pm Town Hall
Wed. Feb. 19, 2014 @ 7:00 pm Town Hall
Wed. Mar. 5, 2014 @ 7:00 pm Town Hall
Wed. Mar. 19, 2014 @ 7:00 pm Town Hall
Wed. April 2, 2014 @ 7:00 pm Town Hall

APPENDIX "A"

QUESTIONS FOR FOWLER SCHOOL PLAYGROUND

1. Do they need all the equipment?
2. How will they move the students? Are they re-thinking this?
3. Has the School Comm. Made a decision to have 3rd graders moved to the Middle School?
4. Could you expand Green Meadow instead?
5. What is the "expanded program and documented demands?"
6. Where are they locating this playground, may be some wetland issues?

APPENDIX "B"

QUESTIONS FOR HIGH SCHOOL BASEBALL FENCE

1. Verify Mr. Caruso has permission to put the request into the CPC?
2. Does the School Dept. know the Athletic Director is requesting this money?
3. Is the Athletic Director authorized to make this request?
4. Question that the request may be premature and timeline is unrealistic.
5. How much is it going to cost?
6. How much usage is it going to get?
7. Are they aware they will need to meet with Conservation Comm. and may need to get permit from Conservation Comm.?
8. More information is needed for the Conservation Comm.